

# LMP Program

## Call for Innovation Grants

### CF Bangladesh

(Version -2, March 2023)

#### Background

The LMP innovation grants (IG) aim to support the development and testing of innovations in extension services with the aim of better reaching small producers and providing them with better services.

In this perspective, **innovation is perceived** as a product, idea or approach that adds value or solves a problem in new ways. Value addition in the sense of empowering the rural poor to overcome poverty. New forms in the meaning of new context, scale, domain, discipline, or line of business.

Innovations may be related to mechanisms for the delivery of extension services to small producers, how to link them with other stakeholders or with appropriate technologies. In essence, the innovations supported by the grant should reflect or lead to direct benefits for small producers.

The **main objective** of the IG is to stimulate innovation in extension and therefore the IG can be used as a contribution to a wider initiative funded through other sources.

IG are competitive, which means that several member organizations of the Country Fora (CF) those who are the members of BAEN or potential organizations interested to be a member of BAEN will May apply for grants and only the best proposals will be considered as awardee. Grants shall be unique and shall focus on temporary projects specific to the duration of the innovation. For this **round of the year 2022, in Bangladesh a total of USD 15,000 is available to finance (two) 2 projects of USD\$7500 each, whose duration will not be greater than 12 months** (between the signing of the agreement and the receipt of reports and results).

## Schedule & Procedures

1. Issuance of the Call for Proposals	2 <sup>nd</sup> March 2023
2. Final deadline for submission of applications	10 <sup>th</sup> April 2023
3. Application Eligibility Assessment	14 <sup>th</sup> April 2023
4. Review of eligible applications and approval of awarded applications (Technical Review Team) <sup>1</sup>	18 <sup>th</sup> April 2023
5. Announcement of winners	22 <sup>th</sup> April 2023
6. Signing of agreement	24 <sup>th</sup> April 2023

- **Proposals:** proposals must be submitted in the format presented in Annex 1. The final deadline for the receipt of proposals is that established in point 2 of the schedule and they must be sent by email to [ashokebau@gmail.com](mailto:ashokebau@gmail.com); [dryounusali1972@gmail.com](mailto:dryounusali1972@gmail.com); with a copy to the LMP coordinator of the CF [afzalhb1062@gmail.com](mailto:afzalhb1062@gmail.com); Each proposal received will be responded to with a confirmation of receipt. In case of hard copy (Md. Afzal Hossain Bhuiyan, Coordinator, LMP, BAEN, Sech Bhaban, level 4, Room-412, 22 Manik Mia Avenue, Dhaka-1207)
- **Clarification questions submitted by applicants:** applicants can send questions by email on issues related to the application ([ashokebau@gmail.com](mailto:ashokebau@gmail.com); [dryounusali1972@gmail.com](mailto:dryounusali1972@gmail.com); and with a copy to the coordinator the CF [afzalhb1062@gmail.com](mailto:afzalhb1062@gmail.com); or call over the phone 01791459730, 01720516804, 01716500276; until one day before of the deadline mentioned in point 2 of the schedule. The answers to all the questions sent by email or over phone to the people who asked the questions.
- **Evaluation, review, and approval of proposals:** proposals incomplete or received after the mentioned date will not be taken into consideration. The technical review team will review eligible proposals. Proposals will be evaluated according to predefined criteria according to the evaluation guideline (Annex 2).
- **Announcement of winners:** for reasons of transparency, both awarded and unawarded applications must be announced to each of the applicants, as well as published in BAEN website. The deadline is mentioned in point 5 of the schedule.
- **Signing agreement:** an agreement will be signed between the Country Fora (CF)/BAEN, the Regional Network (RN) and the winner of the IG where the procedure is formalized. IICA will be responsible for disbursing the funds in accordance with the items budgeted in the proposal.

### Grant Fund Management

The Grantor, through BAEN, will operate the grant fund by disbursing the amounts in accordance with the approved budget. That is, the entire prize will not be given to the winner, but the expenses will be paid directly. The grant agreement will detail the requirements for this operation.

<sup>1</sup> It is suggested that they participate: a member of the steering committee of CAEPNET (Chair: Dr. Lemane Delva), members of the CF (Director Kenly Edwards and Admin Assistant Tara Francis) and a member of the Executive Secretariat of RELASER (Maria Isabel Paredes) and a member of IICA as an observer (Hans Basualto).

## Eligibility Criteria

In the LMP Innovation Fund scheme the **recipient**, the organization receiving the fund, are actors related to extension services, in particular consortia of organizations. The **grantor**, the granting entity, is the CF (with support from the AESA). Like the rest of the project activities, BAEN will be the **administrator** of the IG resources based on a work plan and budget established in the selected proposal.

### Requirements for IG Recipients:

- Eligible organizations must be a formal organizations; individuals are not eligible as recipients.
- Eligible organizations must be an active and related to agricultural extension services.
- Applicant must become an active member of the CF/BAEN or those who are interested to be a member of BAEN. The awarded organization must be a member of BAEN before agreement signing.
- It is sought that the applications come from consortia of organizations to promote alliances (public sector, private, civil society, producers/Cooperatives organization, Entrepreneurs etc.). In exceptional cases, a single organization may receive an IF.

### **Application of consortia**

As indicated above, the IG aims to stimulate collaboration between parties involved in extension services, in particular public-private partnerships (PPPs), in the production of innovations for the strengthening of extension services. Therefore, applications from consortia of organizations will be favored. The consortium applying must designate one of its members as the main partner (an organization that is a member of the CF for at least 1 year). The main partner has the following functions:

- acts as an intermediary in the interaction between the consortium and the grantor
- will be the interlocutor to coordinate and guarantee the correct management of the grant funds
- ensures reporting on progress and achievements
- collaborates in the subsequent dissemination of innovation among CF members where appropriate.

## Annex 1: LMP Innovation Grant Application Form

### Innovation information

#### Name or title of the proposal

*[One or maximum two lines]*

#### Brief description of the innovation

*[Express in one or two sentences what the proposed innovation is about]*

#### Focus area(s)

*[Name of the area(s) in which innovation is concerned; e.g. training, methods of service delivery/communication, agricultural technologies, etc.]*

- .....
- .....
- .....

#### Problem Statement

*[Describe what constraints innovation will address and why these constraints are restricting the provision of appropriate ATER to smallholders]*

#### Proposed innovation

*[Describe what exactly this innovation is all about; highlight what is new or unique]*

#### Target group

*[Describe who will directly benefit from the innovation, indicate the number of people who will benefit directly and what these benefits are (what will change for the target people); if available disaggregate the information for men, women, and young people]*

#### Relevance

*[Describe the importance of innovation in strengthening the provision of appropriate ATER services to smallholders; please consider the aspects listed below where relevant and/or mention others.]*

**Reaching smallholder farmers** *[how smallholders are best reached; if possible, estimate the number of smallholder families]*

**Benefiting youth and women producers** *[how they are benefiting in particular and add value to gender]*

**Sustainable agriculture** *[how innovation will contribute to viable and more environmentally friendly agriculture]*

**Use by other stakeholders of the RAS** *[what are the prospects that the innovation will be used by stakeholders in the country not participating in the project.]*

### Sustainability

*[Briefly describe how the use of innovation will continue after the awarded project ends and also explain the exit plan of the project]*

### Information about applicants

#### Name of the Member(s)

Number	Address	Contact person(s)	Contact details (phone, email)	Sector of activity <sup>1</sup> (Specify of the activities by the partners)	Member of the FN (yes/no)
<b>Lead Partner</b>					
<i>[Name]</i>					
<b>Associate Partners</b>					
<i>[Name]</i>					
<i>[Name]</i>					
<i>[Name]</i>					
<i>[Name]</i>					

For example: delivery of RAS services, training/teaching, supply of inputs, processing, communication

### Contribution of the Partner(s)

*[Describe for each of the partners their role in the project]*

**Lead Partner** *[Name]:*

**Associate Partner 1:** *[Name]:*

**Associate Partner 2:** *[Name]:*

*[Add partners if necessary]*

### Implementation

#### Process

*[Describe how innovation will be launched.]*

#### Outputs, expected results and indicators

*[You can make chart or table]*

#### Work plan

*[Specify the activities to be carried out, the calendar and the partners involved]. At most it can last 12 months.*

Activity	Duration of the activity (weeks)	Implementation period (months)	Key partners involved
<i>[add lines if necessary]</i>			

## Resources

### Project budget

Activity	Budget line <sup>2</sup>	Costs (local currency)	Change rate (Present dollar rate)	Costs (USD)
<b>total</b>				

*If an activity involves several items, they must be disaggregated (for example, a workshop may involve the cost of a facilitator, the rental of the premises, food, lodging, etc.)*

### Project Financing Plan

Source of funding	Attribution (Local currency)	Change Tipo	Contribution (USD)
Amount of LMP funds requested (Innovation Fund):			
Financial contribution from the lead partner (if applicable)			
Financial contribution from associated partners (if applicable)			
Partner (name)			
Partner (name)			
Partner (name)			
<b>total</b>			

### In-kind contribution to the project

*[If the applicant from other consortium partners provides a contribution in kind, please mention it in the table below. It is very important to value non-monetary contributions, for example coordination time or students, classrooms, etc.]*

Contributing organization	Type of contribution in kind
<b>Lead Partner</b> [Name]	
<b>Associate Partners</b>	
[Name]	
[Name]	
[Name]	

<sup>2</sup> Available budget lines: 1. Consultants and specialists, 2. Goods, Services (incl. communication tools), 3. Materials and supplies, 4. Travel and per diem (cannot exceed the IICA ceiling per country), 5. Events (workshops, trainings, venue, etc. It does not include payments to professionals).



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In case the Innovation Grant is a contribution to a wider initiative to promote innovation in ATER services, please indicate the costs covered through the IF in the budget table and mention the overall budget and funding below.

**The Innovation Fund as a contribution to a wider initiative**

Total initiative budget: ..... (USD)

Amount requested in this proposal: ..... (USD)



